

## **Emeritus Status for Retiring Faculty**

The Board of Trustees has established the policy below (amended January 27, 2015) to bestow the honorary designation of emeritus/emerita in order to recognize the significant number of years of their professional lives a faculty member has devoted to CUNY.

### **Manual of General Policy §5.17 Professor Emeritus**

The title of Professor Emeritus shall be automatically conferred upon all full professors who have honorably retired after a period of service in the institution of more than ten years.

In addition, individuals holding professorial titles who have honorably retired may also be designated as “emeritus” in their professional title, regardless of the period of service, if the college president agrees with the affirmative recommendation of the relevant department personnel and budget committee and the college personnel and budget committee.

The title professor emeritus/emerita is automatically conferred upon retirement of a full professor, assuming at least 10 years of service within the university.

For retiring assistant professors and associate professors (or full professors with fewer than 10 years of service), the following steps need to take place:

1. The department’s Appointments Committee must vote on this action;
2. Academic Dean or Department Chair makes request to the Provost;
3. The College P&B Committee then votes on action during the monthly P&B meeting.

The title comes with no financial remuneration.