

AES Assessment Calendar 2019-2020

Assessment Activities, Meetings, and Deliverables	Due Date
AES Council Meeting	October 15th, 2019
AES Council Meeting	November 5th, 2019
AES Council Meeting	December 3rd, 2019
AES Annual Reporting Template Due for Council Review	January 14th, 2020
AES Council Meeting	January 15th, 2020
AES Council Meeting	March 2nd, 2020
Proposed Required Elements for External Unit Review Template Due to Council for Review	March 6th, 2020
Affirmation of Required Elements (of the External Unit Review Template) by Provost and Division Heads	March 13th, 2020
AES Assessment Handbook Due to Council for Review	March 23rd, 2020
AES Council Meeting	March 31st, 2020
<ul style="list-style-type: none"> • Complete Division Assessment Committee Roster with Assigned Leadership Due from Division Heads to Council • Unit-Level Mission Statements Due from Division Heads to Council for Audit 	April 17th, 2020*
AES Council Meeting	May 1st, 2020
<ul style="list-style-type: none"> • Completion of Unit Mission Statement Audit • External Unit Review Template Draft Due to Council for Review 	May 15th, 2020*
AES Council Meeting	May/June, TBD
Periodic Unit Assessment Reports Due to Division Heads for Review	June 30th, 2020*

Note:

**Submission dates of Council deliverables (i.e., rosters, audits, and assessment reports) are at the discretion of the Division Head.*