



## **Graduate Bulletin Addendum**

***The following supersedes what is printed on pages 40-41 in the Brooklyn College Graduate Bulletin for the academic year 2014-2015.***

**October 7, 2014**

### **Academic Probation and Dismissal**

A matriculated student whose GPA falls below 3.00 before he or she has completed the course requirements for the degree is placed on academic probation. The deficiency must then be removed (a GPA of 3.0 or higher attained) within the next nine credits of course work, in which case the probationary condition is removed.

If a student fails to achieve this, the Office of the Registrar will notify the student that he or she has been dismissed from the program and will be barred from further registration in the program. Students on academic probation, or those in danger, are encouraged to discuss their status with the Graduate Academic Policy Appeals and Probation Specialist in 3219 Boylan Hall.

This office works with the graduate deputies and program heads to assist students in achieving satisfactory academic standing.

A student who falls below a GPA of 3.00 at the point of completing the course requirements for the degree may take up to an additional nine credits to remove the deficiency but only with the recommendation of the program and approval by the academic school dean. The program may specify the courses to be taken.

### **Thesis**

A student in a liberal arts or sciences program who chooses or is required to write a thesis must consult with the graduate deputy before registering for any required thesis research course. A student in a School of Education program who plans to write a thesis must consult with the appropriate program head.

Instructions for writing and filing a thesis may be obtained in the offices of the respective school deans. Some programs provide supplemental instructions. Unless otherwise noted in the department requirements, a student registers for the thesis research course only once. The grade of SP (satisfactory progress) is assigned until the thesis is accepted. Thesis 32 Academic Regulations and Procedures research credit is assigned and a grade of P (pass) is entered on the record when the thesis is accepted.

\*Note: When there is a choice between exit requirements such as a comprehensive examination and a thesis, a student who fails a comprehensive examination may not then choose to write a thesis, nor may a student who has submitted an unacceptable thesis then choose to take a comprehensive examination. Students seeking a waiver of this regulation must file a petition with the Office of Academic Standing.